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# **Agenda**

## Finance and Corporate Services Scrutiny Board (1)

#### **Time and Date**

2.00 pm on Wednesday, 6th July, 2016

#### Place

Committee Rooms 2 and 3 - Council House

#### **Public Business**

- 1. Apologies and Substitutions
- 2. Declarations of Interest
- 3. **Minutes** (Pages 3 6)

To note the Minutes of the Meeting held on 27 April 2016

4. **Digital Coventry Strategy** (Pages 7 - 14)

Briefing note

5. Outstanding Issues Report

Outstanding issues have been picked up in the Work Programme

6. Work Programme (Pages 15 - 18)

Report of the Scrutiny Co-ordinator

7. Any other items of Public Business

Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved

#### **Private Business**

Nil

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 28 June 2016

Notes:1) The person to contact about the agenda and documents for this meeting is Carolyn Sinclair, Governance Services, Council House, Coventry, alternatively information about this meeting can be obtained from the following web link:

http://moderngov.coventry.gov.uk

2) Council Members who are not able to attend the meeting should notify Carolyn Sinclair as soon as possible and no later than 9am on the day of the meeting giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Scrutiny Board, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors S Bains, L Kelly (Chair), J Lepoidevin, T Mayer, J McNicholas, J Mutton (By Invitation), T Sawdon, R Singh, T Skipper and R Thay

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting OR it you would like this information in another format or language please contact us.

Carolyn Sinclair

Telephone: (024) 7683 3166

e-mail: carolyn.sinclair@coventry.gov.uk

# Agenda Item 3

# Coventry City Council Minutes of the Meeting of Finance and Corporate Services Scrutiny Board (1) held at 10.00 am on Wednesday, 27 April 2016

Present:

Members: Councillor J Mutton (Chair)

Councillor S Bains
Councillor J Blundell
Councillor G Duggins
Councillor R Lakha
Councillor T Sawdon
Councillor R Singh
Councillor D Welsh

Employees:

Resources: V. Castree, P. Jennings, C. Sinclair, H. Williamson

Apologies: Councillor D Chater and T Skipper

#### **Public Business**

#### 45. Declarations of Interest

There were no declarations of interest.

#### 46. Minutes

The minutes of the meeting held on 2 March 2016 were signed as a true record. There were no matters arising.

#### 47. City Council Capital Programme 2016/17

The Board received a briefing note and presentation in respect of the City Council Capital Programme for 2016/17.

The briefing note set out the Capital 5-year programme by portfolio. The presentation covered an update on the Capital Programme, Revenue funding of Capital Programme, moving revenue spend into the Capital Programme, debt level and the Coventry Investment Fund (CIF).

#### It was noted:

- Significant investment in capital spend would continue for at least 2 years and would include a mixture of Government Funding and local contributions.
- 2016/17 prudential borrowing and capital receipts had increased compared to 2015/16

 2016/17 grants and other contributions and revenue had reduced compared to 2015/16

During discussion, Member questioned officer on a number of issues including the rationale behind prudential borrowing and use of CIF.

RESOLVED to note the information contained within the briefing note and request that the following information be circulated to Members of the Board:

- Information on Finance Birmingham Investment into Mezzanine Fund and which Coventry businesses have benefitted so far.
- Further detail on the capital scheme for London Road.

## 48. Review of 2015/16 Scrutiny Activity

The Board noted a briefing note which summarised the work of the Scrutiny Board over the 2015/16 municipal year.

During the year, the Board had met 6 times and had carried out their business through a range of activities including traditional board meetings, task and finish group and visits. The Board had gathered evidence from the engaged with Cabinet Members, council officers, partner organisation, private and third sectors and members of the public.

Following discussion, members considered that the work undertaken jointly with the Business, Economy and Enterprise Scrutiny Board (3) on Friargate had been useful and suggested that this be carried on in 2016/17.

RESOLVED that the Board recommend that joint working continue with the appropriate Scrutiny Board in 2016/17 on matters relating to Friargate.

## 49. Outstanding Issues Report

There were no outstanding issues.

## 50. Work Programme

The Board noted the work programme with a recommendation that the 2016/17 Scrutiny Board continue the work started by the current board on scrutinising the impact of changes to the local council tax support scheme.

In addition, the Chair thanked Members of the Board and officers for their work in over the year.

### 51. Any other items of Public Business

There were no other items of public business.

# Agenda Item 4



# **Briefing note**

To: Finance and Corporate Services Scrutiny Board Date: 6 July 2016

**Subject: Digital Coventry Strategy** 

## 1 Purpose of the Note

1.1 To inform Finance and Corporate Services Scrutiny Board of the progress being made, and provide an opportunity to shape, the Digital Strategy for the City.

#### 2 Recommendations

- 2.1 That Finance and Corporate Services Scrutiny Board
  - 1) Note the details in the presentation regarding the draft digital strategy.
  - 2) Identify Members to be involved in a task & finish group to input to and shape the strategy.
  - 3) Identify the area(s) of focus for the task & finish group.

## 3 Information/Background

3.1 Outline information is provided in the appended slides and the Board will receive a presentation from Officers at the meeting which will contain more detail and context for the strategy.

Lisa Commane, Resources Directorate, 024 7683 3990 Paul Ward, Resources Directorate, 024 7678 7542



# **Digital Coventry**

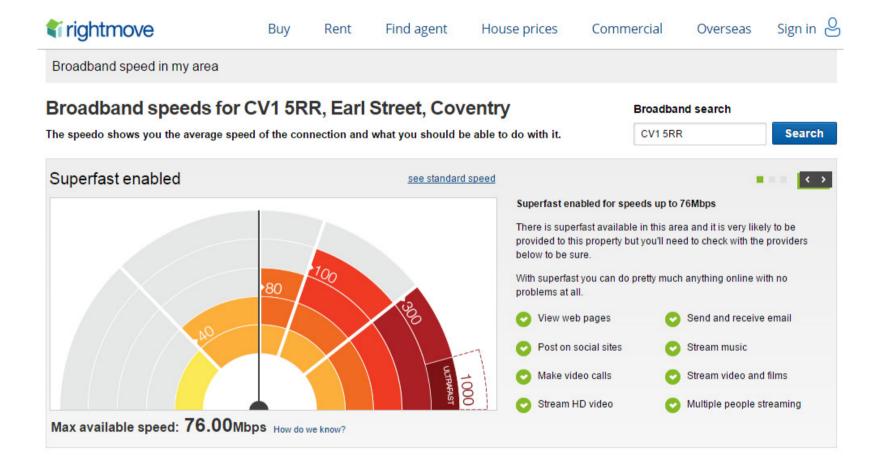


# Digital Coventry Draft Strategy Scrutiny Board 1

Lisa Commane

**Paul Ward** 

# Why do we need it? Fire the state of the st



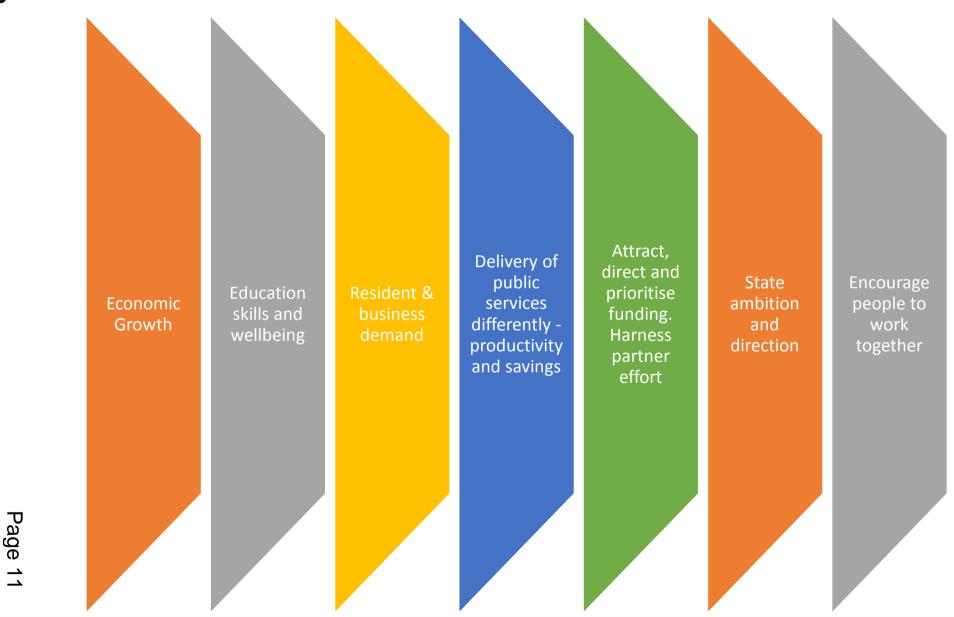


78% of adults in Coventry have all five Basic Digital Skills

93% of households in Coventry receive broadband speeds of at least 2 megabits per second (Mbps)

87% of adults in Coventry have been online

# Digital Coventry aims - for the City, not just the Council



Digital Coventry a strategy to pull together all of our digital work to fully realise the benefits that digital technology can bring. Increasing our scope to focus not only on the work of the organisation but aligning the the work of our partners to the benefit of Coventry as a place to live, learn, work, innovate and do business.

# Digital place

Infrastructure, digital innovation and data are promoted within the City to deliver economic growth and public service reform.

# Digital customer & inclusion

Enabling customers to get the information they need and to access our services through on-line self-service.

# Digital communities

Using digital technology to engage with our citizens and to work closely with our partners, to address complex issues

# Digital workforce

Developing a workforce who have access to the right tools to do their job and are confident in maximising the use and benefits of technology in their daily work.



# Bringing it to life...











# **Digital Coventry**













# What next

Scrutiny Board 1 task and finish group to help shape

Cabinet approval – late summer/autumn

Continue to build digital into our service planning and thinking

Developing the digital skills and confidence of our workforce is key

# Agenda Item 6

Last updated 15/06/2016

# Finance and Corporate Services Scrutiny Board (1) Work Programme 2016/17

6 July 2016					
The Digital Agenda					
7 September 2016					
2017-20 Medium Term Financial Strategy and Efficiency Strategy					
19 October 2016					
Reserves					
30 November 2016					
25 January 2017					
29 March 2017					
Dates to be determined					
Impact of changes to Local Council Tax Support Scheme					
Medium Term Financial Strategy					
Workforce Strategy					
Procurement Strategy and Social Value Act					
Friargate					
Customer Services					
The EU					
Reserves					
Capital Programme					

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2   D	Date	Title	Detail	Lead Officer
ر د	6 July 2016	The Digital Agenda	To introduce the developing Digital Strategy enabling the Board to input into it as it is still in draft form. To look to set up a working group to develop further strands of work. This will be identified at the meeting.	Lisa Commane
	7 September 2016	2017-20 Medium Term Financial Strategy and Efficiency Strategy	To discuss the Council's Medium Term Financial Strategy and its new Efficiency Strategy	Paul Jennings
	TBC	Impact of changes to Local Council Tax Support Scheme	Changes have been proposed to the Local Council Tax Support Scheme. If approved by Cabinet in 2016, the Board have asked that the impact of implementation is looked at after 6 months. To include how much money has been raised as a result of this change, how much it has cost to collect, levels of arrears and the impact on residents. Look to invite external partners in to inform discussion e.g. CAB.	Barrie Strain/Glenda Cowley
	19 October 2016	Reserves	To look at reserves in detail and how the information on them is presented to the public.	Chris West/ Barrie Hastie
ľ	TBC	Workforce Strategy	To input into the workforce strategy	Barbara Barrett
	TBC	Social Value Act	To examine the extent to which the Social Value Act is delivering added value when we are letting contracts.	Liz Welton
	TBC	Friargate	To look at progress towards meeting the financial targets associated with the move to Friargate.	Chris West
	TBC	Customer Services	To hold a meeting in the new Customer Service Centre to discuss new ways of working and how these can be rolled out across the Council.	Lisa Commane
	TBC	Capital Programme	To look at the projects being delivered including whether there is sufficient workforce capacity to do so.	Paul Jennings
	TBC	The EU	To investigate the implications of the leave vote on the pension fund and likely requirement for additional savings from Local Authorities.	Chris West
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Date	Title	Detail	Lead Officer

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